

**RESOLUTION NO. 779 -2018, ESTABLISHING AN APPLICATION FEE WAIVER POLICY FOR CIVIL SERVICE EXAMINATIONS**

**WHEREAS**, Section 50(5)(b) of New York State Civil Service Law allows counties to waive civil service application fees for specific classes of positions, types of examinations and/or candidates; and

**WHEREAS**, the Suffolk County Police Department maintains a robust Explorers program for residents aged 14 to 21 who are interested in careers in law enforcement and government service; and

**WHEREAS**, in order to cultivate stronger interest in government service and create a pipeline for civil service employment, civil service examination fees should be waived for individuals who successfully complete at least 2 years of the SCPD Explorers program and receive a letter of recommendation from their post advisor while they remain active members of the Explorers program; and

**WHEREAS**, encouraging SCPD Explorers to take civil service examinations will improve the prospect that persons who have a proven interest in and dedication to government service and improving local communities will join the government workforce; now, therefore be it

**1st RESOLVED**, that the County of Suffolk hereby establishes a civil service examination application fee waiver policy for eligible candidates who meet the following qualifications: 1.) are active members of the Suffolk County Police Department Explorers program, 2.) have been members of the Explorers program for a minimum of 2 years at the time of seeking the fee waiver, and 3.) submit a letter from their Explorers post advisor confirming the applicant's satisfactory participation and service with their examination application; and be it further

**2nd RESOLVED**, that fees shall be waived for candidates who meet the above requirements while they remain active members in the Explorers program; and be it further

**3rd RESOLVED**, that upon a candidate's approval of eligibility for an application fee waiver, that candidate shall receive a full waiver of their civil service application fee; and be it further

**4th RESOLVED**, that every Suffolk County Civil Service examination announcement for a position with an application fee shall have information printed informing potential applicants of this fee waiver policy; and be it further

**5th RESOLVED**, that, pursuant to Section C6-2 of the Suffolk County Charter, the Personnel Officer, as Director of the Department of Human Resources, Personnel and Civil Service, is hereby authorized, empowered and directed, to issue such rules and regulations as he deems necessary to implement this resolution; and be it further

**6th**            **RESOLVED**, that this Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this resolution constitutes a Type II action pursuant to Section 617.5(c)(20), (21) and (27) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as a promulgation of regulations, rules, policies, procedures, and legislative decisions in connection with continuing agency administration, management and information collection, and the Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution.

DATED: October 2, 2018

APPROVED BY:

/s/ Steven Bellone  
County Executive of Suffolk County

Date: October 17, 2018