

**STRICKEN AS OF 11/14/2019**  
**AMENDED COPY AS OF 6/10/2019**

Intro. Res. No. 1505-2019  
Introduced by Legislator Cilmi

Laid on Table 5/14/2019

**RESOLUTION NO.           -2019, ESTABLISHING REPORTING  
REQUIREMENTS FOR ACCOUNTS PAYABLE BY THE  
COUNTY**

**WHEREAS**, the County of Suffolk contracts with a broad array of vendors to provide a variety of goods and services; and

**WHEREAS**, prompt payment of contract vendors and agencies has been a persistent problem for over a decade; and

**WHEREAS**, Local Law No. 2-2008 established a prompt payment policy for childcare providers, with Local Law Nos. 40 and 41-2010 extending the prompt payment policy to all not-for-profit corporations which have contracts with the County to provide services; and

**WHEREAS**, prompt payment of contracts is now becoming a substantial burden on other contract agencies as well; and

**WHEREAS**, small businesses contracting with the County to provide necessary services find themselves borrowing heavily to continue operations due to the County's failure to pay bills in a timely fashion; and

**WHEREAS**, in order to determine the full scope of this problem and determine if policy changes are necessary, the County Comptroller and each County department should issue a report to the Legislature detailing all outstanding invoices and/or vouchers; and

**WHEREAS**, that said reports shall be submitted on a quarterly basis to ensure that meaningful steps are taken to reduce the past due accounts and maintain timeliness in future payments; now, therefore be it

**1st           RESOLVED**, that the Suffolk County Comptroller is hereby authorized, empowered and directed to compile a report of all accounts payable presently in the IFMS database, organized by department, and submit said report to the Clerk of the County Legislature and each County Legislator ("the Legislature") no more than thirty (30) days from the effective date of this resolution; and be it further

**2nd           RESOLVED**, that the Comptroller's report shall contain the following information: the name of each creditor, a list of outstanding invoices or vouchers submitted by the creditor, the date each invoice or voucher was submitted by the creditor, and the payment term included in the applicable contract for each invoice or voucher; and be it further

**3rd           RESOLVED**, that every County department, office and agency is hereby authorized, empowered and directed to compile a report of all accounts payable, as defined by all outstanding invoices and vouchers which are not presently in the County's IFMS database, and submit said report to the Legislature no more than thirty (30) days from the effective date of this resolution; and be it further

**4th**           **RESOLVED**, that the reports compiled by a department, office or agency shall contain the following information for accounts not presently in ITMS: the name of each creditor, a list of outstanding invoices or vouchers submitted by the creditor, the date each invoice or voucher was submitted by the creditor, and the payment term included in the applicable contract for each invoice or voucher; and be it further

**5th**           **RESOLVED**, that the Comptroller and departments shall submit updated reports in the same format to the Legislature on a quarterly basis on January 15<sup>th</sup>, April 15<sup>th</sup>, July 15<sup>th</sup>, and October 15<sup>th</sup> of each year after submitting the initial report of accounts payable; and be it further

**6th**           **RESOLVED**, that this Legislature, being the State Environmental Quality Review Act (SEQRA) lead agency, hereby finds and determines that this resolution constitutes a Type II action pursuant to Section 617.5(c)(26) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of Section 8-0109(2) of the NEW YORK ENVIRONMENTAL CONSERVATION LAW as routine or continuing administration and management not including new programs or major reordering of priorities that may affect the environment, and the Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution.

DATED:

APPROVED BY:

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County Executive of Suffolk County

Date: