

## 2023 Agriculture Education in the Classroom

Suggested Proposal Format (limited to three pages)

**Title of Proposal:** Growing Students at GHS

**Name/Address of School:** General High School 123 Plain Road, Nowhere, NY 56789

**Project Leader:** Name/position/title/contact information (phone and email)

**Other Project Cooperators:** Name/title/contact information (phone and email)

**Project Description:** Thoroughly answer questions 1 through 8 (see first page) and describe the proposed project, its educational goals, and plans for future funding (i.e. project sustainability and longevity)

**Project Budget:** Please use sample below as a guide. Remember that while labor cannot be funded in this grant, but you may include volunteer labor as match.

Budget Line	Items/Amount	Details/Notes	Line Total
Supplies: (List items individually)	<ul style="list-style-type: none"> <li>• Top soil - \$150</li> <li>• Compost - \$100</li> <li>• Plugs - \$250</li> </ul>	To be purchased in May	\$500
Equipment: (List items individually)	<ul style="list-style-type: none"> <li>• 8'x12' Greenhouse - \$1,800</li> <li>• Work benches - \$500</li> <li>• Hose - \$100</li> </ul>	To be purchased in April	\$2,400
Misc: (List items individually)	<ul style="list-style-type: none"> <li>• First Aid Kit - \$30</li> <li>• Reference Book - \$70</li> </ul>	To be purchased in June	\$100
In-Kind Match: (List individually)	<ul style="list-style-type: none"> <li>• Volunteers - \$500</li> </ul>	50 Volunteer Hours @ \$10/Hour	\$500
Cash Match: (List individually)	<ul style="list-style-type: none"> <li>• PTA Contribution - \$500</li> <li>• Partner Donation- \$1,000</li> </ul>	Cash donation towards project	\$1,500
<b>Total Match:</b>			<b>\$2,000</b>
<b>*Total Requested:</b>			<b>\$3,000</b>
<b>Project Total:</b>			<b>\$5,000</b>

\*This is the amount you're requesting from SWCD

**Project Timeline:** Provide a timeline for the project, including when purchases will be made, when construction/installation begins and is completed, as well as when you will begin using the project for educational activities.

**Letters of Support and/or Partnership:** Please attach any and all letters of support/partnership to the application. (They do not count towards the three page limit.)